



LUNA VELEZ ~ PROFESSIONAL BIOGRAPHY
FOUNDING MANAGING DIRECTOR OF OPERATIONS



Luna Velez is a Senior Human Resource Services Professional with over 25 years of experience within K-12 urban public and charter schools. Luna's blend of operations experience includes human resources systems/programs, student information systems, data/statistical analysis, finance/budgeting, total rewards, training & development, employment and labor relations, and benefits administration.

Luna's career started in 1991 when she joined the largest school district in the State of New Jersey, Newark Public Schools. While there, she managed various components of Human Resources which included, teacher recruitment and hiring, HR Systems, project management, employee training and employee relations. After fifteen (15) years at the Newark Public Schools, she started her position of HR Supervisor for the Paterson Public Schools overseeing the certificated staff department. In that position, she had a strong track record of success in implementing and supervising various recruitment initiatives, administrator training, employee relations and creating a culture of collaboration to achieve workforce excellence.

After her time in Paterson, Luna redirected her career focus to the vast charter landscape in the urban Newark area. Her charter experiences began as a consultant and was able to build and implement human resources standard operating procedures that were aligned with the New Jersey Department of Education standards. She later accepted roles at Greater Newark Charter and Link Community Charter, which provided her the opportunity to work in all facets of human resources, school finance, and student information systems. She relocated to Pennsylvania and accepted the position of Supervisor of Human Resources for the Derry Township School District in Hershey and supervised the administration of benefits, employee wellness, worker's compensation/safety, and employee relations. Luna recently relocated to Sumter, South Carolina to be with her family. She holds an associate's degree in Public Administration and bachelor's degree in business/human resources management from the University of Phoenix. Luna has also achieved the designations of Professional in Human Capital Leadership in Education (pHCLE) from American Association of School Personnel Administrator and Title IX Coordinator from the Association of Title IX Administrators.